**PROTECTION AND PERMANENCY TRANSMITTAL LETTER, 14-07**

**TO:** Service Region Administrators

 Service Region Administrator Associates

 Service Region Clinical Associates

 Regional Program Specialists

 Family Services Office Supervisors

**FROM:** Tina Webb, Assistant Director

 Division of Protection and Permanency

**DATE:**  May 30, 2014

**SUBJECT:** Updates for theTransition Planning Process

Please review the following SOP section and documents regarding changes to the transition planning process:

* [4.29.2 Transition Planning for Youth Aging Out of OOHC or Extending Commitment](https://manuals.sp.chfs.ky.gov/chapter4/12/Pages/4292TransitionPlanningforOOHCYouth.aspx);
* [Transition Plan](https://manuals.sp.chfs.ky.gov/Resources/sopFormsLibrary/Transition%20Plan.docx) (updated and is now located on the Forms browser);
* [Transitional Living Support Agreement](https://manuals.sp.chfs.ky.gov/Resources/sopFormsLibrary/Transitional%20Living%20Support%20Agreement.doc); this document replaces the following sample reports and is located on the Forms browser:
	+ Sample Outline for Regions to Utilize/Customize as Appropriate (deleted);
	+ Sample Outline for Youth with Disabilities or Mental Health Needs (deleted); and
	+ Sample Outline for Youth Attending School Part Time and Working (deleted);
* [Transition Flow Chart-Independent Living Services](https://manuals.sp.chfs.ky.gov/Resources/Related%20Resources%20Library/Transition%20Flow%20Chart-Independent%20Living%20Services.pub)(updated);
	+ This document contains content regarding independent living services. An additional flow chart will be added for youth with disabilities at a later date.

If you have any questions regarding this transmittal, please contact:

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